

## Appointment: Chair of the Palliative Medicine Specialty Certificate Examining Board

The Association of Palliative Medicine and the Federation of the Royal Colleges of Physicians of the UK are seeking to appoint a **new chair** of the Palliative Medicine SCE Board.

The successful applicant will chair meetings of the Examining Board and have overall responsibility for Quality Assuring the examination and ensuring a pass mark is agreed to the appropriate standard. The Chair will lead discussions and evaluate each item to ensure the quality of questions is high and of an appropriate standard. They will also be responsible for the appointment and training of group members and monitoring of their performance.

A full list of the post's responsibilities is set out in: *The Responsibilities and Duties of Members of the Part 1, Part 2 and Speciality Certificate Examining Boards*. In addition a copy of the remit and responsibilities of the examining board can be found on the [MRCPUK website](#).

Applicants should meet the following criteria to be eligible to apply:

- hold the MRCPUK or an equivalent postgraduate diploma
- be practising as a specialist in Palliative Medicine, and a member or fellow of one of the three Colleges
- be registered with a licence to practise and in good standing on the GMC specialist register
- be actively engaged in the training of junior doctors in the UK (or within the last two years)
- be up-to-date as appropriate with relevant national guidelines, CPD requirements, employer's equality and diversity training and appraisal processes

In addition, it is a requirement for members of the Palliative Medicine SCE Examining Board that they fulfil one or more of the following criteria:

- Be a member of the Question Writing Group or the appropriate Examining Board
- Have considerable knowledge of the examination
- Have experience of standard setting and question writing in an academic environment
- Have an understanding of the principles behind equating, criterion referencing and the Hofstee method, statistical methods used, and interpretation of analyses performed on individual items
- For this position experience of SCE SSG membership is desirable.

This is a non-salaried position though all reasonable expenses and travel costs will be met by MRCPUK Central Office in line with the Federation expenses policy. The tenure of appointment is five years.

Expressions of interest (including a brief CV and a maximum of a single side of A4 outlining your suitability for the post) should be submitted to [kate.beaumont@mrcpuk.org](mailto:kate.beaumont@mrcpuk.org) by Friday 21 May 2021 .

All applications will be considered by representatives of the Examining Board and the Association of Palliative Medicine

The next Palliative Medicine SCE Examining Board will take place in March 2022 and the successful applicant will be required to attend.