

Person Specification, Federation Deputy Medical Director for CPD

Key Skills and Experience	Application	Interview
Must be a Fellow in good standing of one of the 3 Physician Colleges, have a licence to practice and be in active clinical practice	✓	✓
Actively involved in physician CPD with experience of reviewing applications for CPD approval.	✓	✓
Significant experience of chairing meetings	✓	✓
Extensive experience of working in Microsoft teams or similar	✓	✓
Master's degree or higher qualification in medical education		✓
A recognised leader, with an ability to create consensus with good interpersonal and management skills.		✓
Has a thorough and up to date understanding of CPD guidelines and CPD approval.	✓	✓
Proven experience of management or leadership responsibility in a clinical environment	✓	✓
Creative approach to problem solving		✓
Ability to understand, analyse and interpret complex information		✓
Effective presentational and negotiating skills in small and large groups of both internal and external stakeholders.	✓	✓
Motivational skills		✓
Confident leadership style		✓
Good IT skills	✓	✓