

## **Vacancy: Federation Deputy Medical Director Training (JRCPTB)**

The Federation of Royal Colleges of Physicians of the UK is seeking to appoint a Deputy Medical Director for the Joint Royal Colleges of Physicians Training Board (JRCPTB).

The JRCPTB improves patient care by setting and maintaining standards for the highest quality of physician training in the UK. Activities and services include curriculum design and implementation, certification of trainees, development of the ePortfolio, gathering and providing evidence to the GMC to enable it to award a CCT and approving overseas training programmes.

The Federation of the Royal Colleges of Physicians, based in the UK and with international reach, is a collaboration between the Royal College of Physicians of Edinburgh, Royal College of Physicians and Surgeons of Glasgow and Royal College of Physicians. Collectively, the colleges represent more than 50,000 physicians worldwide. For physicians in the UK and globally, the colleges provide an invaluable professional network, opportunities to share best practice and ongoing educational opportunities.

### **Purpose of the role:**

The successful applicant will act as deputy to, and provide support to, the Medical Director for Training and Development in all matters relating to the policies of the JRCPTB and their implementation and will be an active member of the JRCPTB Management and Policy Board. This includes:

- Chairing the curriculum development and implementation committee
- Attending and contributing to the Heads of Schools and SAC chairs meetings
- Being a member of the JRCPTB's sub-committees as may from time to time be constituted

### **Responsibilities:**

In addition to the responsibilities listed above, the Deputy Medical Director will also:

- Provide expert opinion for eligibility for specialist registration (CESR) and CCT recommendations.
- Help develop criteria for quality criteria in training including quality management (QM) of training to include oversight of the Annual Specialty Reports (ASR), especially those for IMT.
- Contribute to the development of appropriate performance and knowledge assessment mechanisms to assess trainees' capabilities.
- Ensure the progress of all trainees is monitored using the ePortfolio.
- Contribute to the development of training material relevant to the structure of the new curricula and the ARCP process.
- Provide professional support and advice to individual trainees.
- Help co-ordinate SAC input to workforce intelligence and planning.
- Align all activities with the agreed Federation Strategy/Business Plan for JRCPTB and report business progression against the agreed strategic objectives; support the MD JRCPTB, Federation Executive Medical Director and Chief Operating Officer in writing relevant sections of the Strategy and Business Plan.

- Assist with Federation Training Consultancy work, supporting day-to-day management of the international UK equivalent IMT programmes and development days.

## **Requirements:**

Applicants should be a fellow in good standing with one of the three Royal Colleges of Physicians with a current licence to practice. They should have proven experience in the organisation of training of postgraduate physician trainees as well as good chairing skills and the ability to develop and lead effective teams. They will be a recognised leader, with an ability to create consensus with good interpersonal and management skills.

## **Time Commitment:**

The Deputy Medical Director will be appointed for a period of three years in the first instance. This may be renewable for a further three years, by mutual agreement. The role will require two sessions (PAs) per week, for which the employing trust will be remunerated. The offices of the Federation are currently located at 11 St Andrews Place, London, NW1. However, most work is currently undertaken in a virtual or hybrid manner.

## **How to apply:**

Applicants should submit a brief outline of their professional training, together with a summary of their commitment to medical education and training, and how their specific expertise relates to the responsibilities of the role. The Federation of Royal Colleges of Physicians of the UK positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity. If you have any questions about the role, please contact:

Dr Mike Jones, Medical Director for Training and Development [Mike.Jones@jrcptb.org.uk](mailto:Mike.Jones@jrcptb.org.uk)

Please submit completed applications to: [Lynne.Katz@jrcptb.org.uk](mailto:Lynne.Katz@jrcptb.org.uk)

## **[Job description](#)**

## **[Person specification](#)**

## **Closing date and interview:**

Applications should be submitted by 9.00am, Monday 21 November 2022.

Interviews will be held virtually via MS Teams on Wednesday 30 November 2022.

October 2022