

MRCP(UK) - SOP for creating PACES Examiner folders

Keep it simple!

All examiners need:-

1. A Clipboard
2. A pencil
3. Copy of the examiner pairing sheet *(created with info sent from CO – see Examiner Pairing Sheet guide)*
4. Copy of the candidate signing in sheet *(hard copy printed from e-mail sent from Central Office)*
5. An examiner badge in a holder *(created from info from examiner pairing sheet)*
6. Access to an eraser and a pencil sharpener

In addition:-

Examiners in Stations 1 and 3 need a copy of the patient list including clinical signs

Examiners in Stations 2, 4 and 5 need access to the full copy of the relevant scenario

Each pair of examiners should be given one digital clock

Please see the following pages for an example of a generic examiner folder.

Station calibration sheets:-

Calibration sheets (all stations) plus scenario assessment forms for stations 2, 4 and 5 can be placed, in a pile, in the relevant station. Examiners should be informed, at the briefing meeting before the exam starts, that this documentation can be found in the individual stations.

MRCP (UK) PACES

Saturday 13th December 2014

THE GENERAL HOSPITAL, NEW ISLAND

CENTRE NO: 0737

Host:

Dr Syed Hussain

Chair:

Dr John Smith

MRCP(UK) PACES Signing in Sheet
Saturday December 13 2014 - The General Hospital, New Island - Centre Number - 0737

Station No	Exam No	Name	Start Time	Signature
1	4352	Dr Kalvin COVE	09:10	
2	4354	Dr Jennifer Elizabeth TYNES	09:10	
3	4353	Dr Azmina KESAS	09:10	
4	4351	Dr Kerim PARAMITAS	09:10	
5	4350	Dr Loon Kah NG	09:10	
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1	4359	Dr Mohamed MADDER	11:45	
2	4357	Dr Jennifer PEARL	11:45	
3	4356	Dr Conray KEVIN	11:45	
4	4441	Dr Basher Tarig ELGLADI	11:45	
5	4924	Dr Ishra Mir QUZZAMANIA	11.45	
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1	4363	Dr Martina PAKEN GLIDZICI	14:55	
2	4364	Dr Angela SHAWES	14:55	
3	4360	Dr Hamida YOUSIF	14:55	
4	4362	Dr Lamisa Khidar TAHAH	14:55	
5	4361	Dr Arnaza MCCUM	14:55	