



ROYAL COLLEGE  
of PHYSICIANS  
of EDINBURGH



ROYAL COLLEGE OF  
PHYSICIANS AND  
SURGEONS OF GLASGOW



Royal College  
of Physicians



## Vacancy: Member of the Endocrinology and Diabetes Specialty Certificate Examining Board

The Association of British Clinical Diabetologists, the Society for Endocrinology, and the Federation of the Royal Colleges of Physicians of the UK are seeking to appoint a member of the Endocrinology and Diabetes SCE Board.

The successful applicant will assist the Chair and Medical Secretary in the running of the SCE to ensure that all academic objectives and standards set by the General Medical Council are met; attend annual meetings of the Board, convened to set examination papers; review candidate performance in the most recent diet; assist with the development of the SCE; act on the advice of the MRCP(UK) Management and Policy Board and Examining Boards on policy and academic matters relating to the Examinations; and support MRCP(UK) Central Office on the delivery of the Examinations.

A full list of the post's responsibilities is set out in: *The Responsibilities and Duties of Members of the Part 1, Part 2 and Speciality Certificate Examining Boards*. In addition a copy of the remit and responsibilities of the examining board can be found on the [MRCP\(UK\) website](#).

Applicants should meet the following criteria to be eligible to apply:

- **hold the MRCP(UK) or an equivalent postgraduate diploma**
- **be practicing as a specialist in Endocrinology and Diabetes, and a member or fellow of one of the three Colleges**
- **be registered with a license to practice and in good standing on the GMC specialist register**
- **be actively engaged in the training of junior doctors in the UK (or within the last two years)**
- **be up-to-date as appropriate with relevant national guidelines, CPD requirements, employer's equality and diversity training and appraisal process**
- **experience of the exam process (Question writing group or Standard Setting Group) would be an advantage.**
- **expertise in calcium metabolism, reproductive endocrinology or general diabetes would be advantageous but not essential**

This is a non-salaried position though all reasonable expenses and travel costs will be met by MRCP(UK) Central Office in line with the Federation expenses policy.

The tenure of board appointments is five years. This is subject to regular attendance at meetings and remaining in good standing with the GMC as these will be monitored.

Applications for the post should be submitted to [policy.officer@mrcpuk.org](mailto:policy.officer@mrcpuk.org) by **2nd October 2023**.

This should include the following documents:

- CV – including contact details, current position, GMC number and College membership;
- Covering letter – outlining your suitability for the role and demonstrating how you meet the eligibility criteria outlined above.

All applications will be considered by the Chair of the Endocrinology and Diabetes Examining Board and the successful applicant would be required to attend the next meeting of the Endocrinology and Diabetes Examining Board on the 19th and 20th October 2023 at the Royal College of Physicians London.