

Policy relating to applicants for CPD provider accounts with the Federation of Royal Colleges of Physicians of the UK

CPD providers need to open a provider account to apply for CPD approval for any CPD events and/or digital learning that they provide. The types of CPD that the Federation considers for approval and the guidelines relating to approval can be found on www.federationcpd.org.

Eligible providers

These include the following types of organisation:

- Government agencies
- Health profession membership organizations
- Hospitals or healthcare delivery systems
- Medical defence organisations
- Publishing or education companies
- Universities and Medical Schools
- Statutory education bodies (eg NHS England and it's regions, Health Boards)
- Specialist societies and specialty organisations

Ineligible providers

Providers that are ineligible are those whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients. Examples of such organizations include:

- Pharmaceutical companies
- Device companies (manufacturers or distributors)
- Biotechnology companies
- Growers, distributors, manufacturers or sellers of medical foods and dietary supplements
- Manufacturers of health-related wearable products
- Reagent manufacturers or sellers
- Companies developing or marketing health-related IT solutions
- Advertising, marketing or communication companies whose clients are pharmaceutical companies, device companies and other commercial organisations of the types listed above

Other ineligible providers include:

- Agencies that do not provide CPD but whose role is to apply for CPD approval or accreditation on behalf of other organisations

International providers

The Federation will consider applications for approval from established international medical education providers with a reputation for providing high quality CPD. Such providers may include universities, international specialist societies and some commercial education companies. International organisations wishing to register for a provider account must be organisations providing the CPD rather than an agency doing this on behalf of the provider. Such organisations must have a secure website with detailed information about the organisation and the CPD it provides/has provided. This content must be available in English.

Applications for a provider account

Applicants should be aware of the following:

- If they are accepted as a provider, it is on the understanding that they inform the CPD Team of any significant changes in the status of their organisation that impacts their eligibility as published at the time. Failure to do this may result in their account being closed and applications for CPD approval being paused or cancelled.
- If they are accepted as a provider they are not allowed to share their login details with anyone outside the department or organisation accepted as a provider. It is expressly forbidden to share the provider's login details with an organisation that is ineligible to be a provider. If this occurs, their account is likely to be closed.

Please complete the form below and return to CPDApproval@rcp.ac.uk

Application form for a CPD provider account with the Federation of the Royal Colleges of Physicians of the UK

Name of Organisation	
Type of Organisation	Commercial/non-commercial*
<p>If your organisation is a commercial organisation, please select one of the categories below:</p> <ul style="list-style-type: none"> • Commercial CPD company • Commercial communications company • Combined CPD and communication company • Other type of commercial organisation <p><i>(Please tick where appropriate)</i></p>	
Brief description of organisation incl. key areas of work	
Website Address(es)	
Contact name	
Contact role	
Contact email	
Contact tel. no	
Examples of CPD you deliver <i>(with a link to that section on your website if available)</i>	
Signed	
Dated	

*Delete the inapplicable option

Please return the form to CPDApproval@rcp.ac.uk