

The responsibilities and duties of members of the vetting group

Responsibilities

To be responsible to the senior London examiner for all academic matters relating to Station 5 of the MRCP(UK) PACES examination.

To be responsible to the chair of the Station 5 vetting group and assist them in ensuring that all academic objectives are met.

To work alongside host centres to ensure that individual scenarios are high quality and meet the appropriate standard.

To work with the Station 5 administrative team in developing and delivering Station 5 scenarios.

To propose, consider and decide on relevant changes to the functions of the vetting group to ensure the PACES Station 5 scenarios can continue to be delivered.

To propose, consider and decide on relevant changes to the Station 5 scenario template.

To attend the annual Station 5 vetting group meeting.

Requirements

Be a current, and active, MRCP(UK) examiner meeting all of the examiner eligibility criteria.

(Please see the examiner eligibility and examiner commitment sections on the MRCP(UK) website for more information: <http://www.mrcpuk.org/get-involved-examiners/paces-examiners/become-a-paces-examiner.>)

Time Commitment

All vetters are required to take part in a training exercise and participate in regular vetting group meetings in addition to taking on vetting work throughout the year. This will be monitored and members may be asked to step down if these requirements are not met.

The tenure of appointment is five years. Subject to the agreement of the chair of the Station 5 vetting group, individual tenure may be extended by up to a maximum of five years to ensure orderly succession planning.

Remuneration

This is a non-salaried position. All reasonable expenses and travel costs will be met by the RCP.

Confidentiality

The work of exams is highly sensitive and it is the responsibility of those working on the development of the exams to ensure that the confidentiality of candidate information, examination results and examination material is respected at all times.

Conflict of interest

Should a conflict of interests or potential conflict of interests arise it is the responsibility of the individual to inform the chair of the Station 5 vetting group.

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